BOROUGH OF WYOMISSING – COUNCIL MINUTES

June 11, 2019 – 7:00 P.M.

Wyomissing Borough Council held its regular monthly meeting at the Borough Hall on the above date. Council President Thomas M. Moll called the meeting to order at 7:00 p.m. with the following persons present: Council Members Thomas M. Bausher, John C. Woodward, Gregory L. Portner, William S. Jenckes, and Jody W. Menon; Mayor Frederick C. Levering, Treasurer Paul W. Brass, Solicitor Christopher J. Hartman, Public Works Director James V. Babb, Consulting Engineer James C. McCarthy, and Zoning/Code Enforcement Officer and Assistant Borough Secretary Michele E. Bare. Council Member Stephen D. Brunner was absent.

CALL TO ORDER:
Council President Moll announced that Council had met in executive session prior to this meeting to discuss personnel matters.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

VISITORS:
Barbara Reeser, 300 Wyomissing Boulevard
John Kissinger, Reading Eagle

PUBLIC COMMENTS:
There was no public comment.

RECEIPT OF REPORTS: On motion duly made, seconded and passed, Council received all reports submitted for consideration.

COUNCIL MINUTES: On motion duly made, seconded and passed, Council approved the minutes of the meeting of May 14, 2019.

CONSULTING ENGINEER'S REPORT: On motion duly made, seconded and passed, Council accepted the Consulting Engineers report dated June 5, 2019.

POLICE CHIEF & MAYOR'S REPORT: On motion duly made, seconded and passed, Council approved the Police Chief & Mayor's report of June 1, 2019.

FIRE DEPARTMENT REPORT: On motion duly made, seconded and passed, Council approved the Fire Dept. report for May 2019.

Councilmember Jenckes reviewed the report.

REFUSE AND RECYCLING COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Refuse and Recycling Committee report of May 15, 2019.

Councilmember Jenckes reported on the meeting. Letters have been sent to approximately 80 to 90 commercial property owners, notifying them that they are no longer able to participate in the Borough's refuse and recycling program. Service to these properties should have been discontinued in 2013 when the Borough changed the regulations. Due to an oversight the properties continued to be billed and receive trash and recycling services from the Borough. Property owners have until July 1, 2019, to arrange collection through a private hauler.

INFRASTRUCTURE COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Infrastructure Committee report of May 20, 2019.

Councilmember Bausher reported on the meeting.

Councilmember Bausher made a motion, seconded by Councilmember Woodward, to approve payment of Payment Application No. 1, in the amount of $249,400.35, to Barrasso Excavation, Inc., all in favor, roll call vote, 6-0.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes, to approve Payment Application No. 1, in the amount of $86,678.46, to Ronnie C. Folk Paving, Inc., all in favor, roll call vote, 6-0.

Councilmember Bausher made a motion, seconded by Councilmember Portner, to approve Change Order No. 1, in the amount of $6,460.00, to Ronnie C. Folk Paving, Inc., all in favor, roll call vote, 6-0.

Councilmember Bausher made a motion, seconded by Councilmember Woodward, to approve Payment Application No. 4, in the amount of $2,965.42, to Affordable Paving and Excavating, LLC, all in favor, roll call vote, 6-0.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes, to approve Payment Application No. 2 in the amount of $40,702.50 and Payment Application No. 3 in the amount of $45,318.60, to TELCO, all in favor, roll call vote, 6-0.

Councilmember Bausher made a motion, seconded by Councilmember Jenckes, to approve the removal of five trees on the west side of the 700 block of Wyoming Avenue, adjacent to the Wyomissing Area School District tennis courts, by Martin's Tree Service, at a total cost of $6,300.00, to be split between the Wyomissing Area School District and the Borough at a cost of $3,150.00 each, all in favor, roll call vote, 6-0.

LIBRARY BOARD REPORT: On motion duly made, seconded and passed, Council approved the Library Board report of May 20, 2019.

Councilmember Menon reported on the meeting.

PERSONNEL COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Personnel Committee report of May 21 2019.

Councilmember Bausher reported on the meeting.

Councilmember Bausher made a motion, seconded by Councilmember Menon, to approve the job description of Senior Administrative Asst./Asst. Borough Secretary, all in favor, 6-0.

Councilmember Bausher made a motion, seconded by Councilmember Woodward, to authorize the Borough Manager to make a conditional offer of employment for the Senior Administrative Asst./Asst. Borough Secretary position, all in favor, 6-0.

RECREATION BOARD REPORT: On motion duly made, seconded and passed, Council approved the Recreation Board report of May 21, 2019.

Due to Councilmember Brunner's absence, no report on the meeting was provided.

FIRE AND POLICE COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Fire and Police Committee report of May 28, 2019.

Councilmember Jenckes reported on the meeting.

Councilmember Jenckes made a motion, seconded by Councilmember Woodward, to approve the purchase of an SP 333E2 Spreader, at a cost of $11,755.00, all in favor, roll call vote, 6-0.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher, to approve the Loving Life 5k Run, to be held August 24, 2019, subject to the required insurance information being submitted to Chief Biehl, all in favor, 6-0.

Councilmember Jenckes made a motion, seconded by Councilmember Bausher, to deny the request of the Wyomissing Public Library to serve alcohol at the annual block party, all in favor, 6-0.

ORDINANCE NO. 1404-2019:

AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AMENDING THE WYOMISSING BOROUGH CODE OF ORDINANCES TO PROVIDE TRAINING FOR SCHOOL CROSSING GUARDS AND DELEGATE AUTHORITY TO THE SCHOOL DISTRICT FOR HIRING AND OVERSIGHT OF SCHOOL CROSSING GUARDS

Councilmember Jenckes made a motion, seconded by Councilmember Menon, to approve the adoption of Ordinance No. 1404-2019, all in favor, 6-0.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Economic Development Committee report of May 30, 2019.

Councilmember Woodward reported on the meeting.

Councilmember Woodward reminded Council that a meeting has been scheduled for June 26, 2019, at 4:00PM for members of Borough Council, the Planning Commission and Economic Development Committee to provide input on the master plan study. A meeting for residents of Berkshire Heights will be held that same day at 6:00PM at the Wyomissing Public Library.

PLANNING COMMISSION MEETING: On motion duly made, seconded and passed, Council approved the Planning Commission Meeting minutes of June 3, 2019.

Councilmember Woodward reported on the meeting.

Councilmember Woodward made a motion, seconded by Councilmember Jenckes, to approve waivers from Section 303, Section 401.1, Section 403.1.H and Section 404.3.D(1) from the Subdivision and Land Development Ordinance for the Atonement Lutheran Church Parking Lot Expansion Final Plan, all in favor, 6-0.

Councilmember Woodward made a motion, seconded by Councilmember Bausher, to approve waivers from Section 404.1.BB and Section 502.9.A from the Subdivision and Land Development Ordinance for the Atonement Lutheran Church Parking Lot Expansion Final Plan, all in favor, 6-0.

Councilmember Woodward made motion, seconded by Councilmember Jenckes, to grant conditional final plan approval for the Atonement Lutheran Church Parking Lot Expansion Final Plan, subject to all conditions in McCarthy Engineering's review letter dated May 15, 2019, being addressed, all in favor, 6-0.

Councilmember Woodward made a motion, seconded by Councilmember Portner, to grant waivers from Section 312.4 and Section 404.1 of the Subdivision and Land Development Plan for the Revised Plan of Record for the Metropolitan Apartments, all in favor, 6-0.

Action was tabled on a motion to grant conditional final plan approval for the Revised Plan of Record for the Metropolitan Apartments, subject to all items in McCarthy Engineering's review letter dated May 30, 2019, being address, that the annexation not have any impact on the common areas of the Wyomissing Square Condominium, and that the revised lightened plan not require further waivers and not be in conflict with any requirements of the Subdivision and Land Development Ordinance.

Metropolitan Management Group must grant the Borough a time extension by August 5, 2019, or provide all documents requested by the Borough solicitor for review including legal descriptions and revised Wyomissing Square Condominium agreements, or the plan will be denied.

Councilmember Woodward made a motion, seconded by Councilmember Jenckes, to grant a waiver from Section 402.1 of the Subdivision and Land Development Ordinance, for the Subdivision Sketch Plan for 1148 Reading Boulevard, all in favor, 6-0.

Councilmember Woodward made a motion, seconded by Councilmember Menon, to grant conditional sketch plan approval for the Subdivision Sketch Plan for 1148 Reading Boulevard, subject to all items in McCarthy Engineering's review letter dated May 28, 2019, being addressed, all in favor, 6-0.

Councilmember Woodward made a motion, seconded by Councilmember Jenckes, to re-affirm approval of the Vanity Fair Parcel A4 Lot Consolidation Plan, all in favor, 6-0.

BOROUGH MANAGER'S REPORT: On motion duly made, seconded and passed, Council approved the Borough Manager's report of June 11, 2019.

TREASURER'S STATEMENT OF OPERATION: On motion duly made, seconded and passed, Council approved the Treasurer's Statement of Operation and all financial statements.

ACCOUNTS PAYABLE REPORT: On motion duly made, seconded and passed, Council approved the Accounts Payable Report outlining the following invoices paid:

General Fund	$	606,285.98
Water Fund		172,821.70
Sewer Fund		151,638.50
Refuse Fund		75,718.77
Liquid Fuels Fund		22,395.83
Total of all Funds	$	1,028,860.78

TAX COLLECTOR'S REPORT: On motion duly made, seconded and passed, Council approved the Tax Collector's report for the month of May 2019.

OTHER BUSINESS:

RESOLUTION 2019-06: A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AMENDING WATER RATES

Councilmember Jenckes made a motion, seconded by Councilmember Bausher, to approve the adoption of Resolution No. 2019-06, all in favor, 6-0.

ORDINANCE NO. 1402-2019: AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AMENDING THE WYOMISSING BOROUGH CODE OF ORDINANCES AS TO WATER DISTRIBUTION AND WATER FOR FIRE PROTECTION SERVICES

Councilmember Jenckes made a motion, seconded by Councilmember Woodward, to approve the adoption of Ordinance No. 1402-2019, all in favor, 6-0.

ORDINANCE NO. 1403-2019:
AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA AMENDING THE WYOMISSING BOROUGH CODE OF ORDINANCES AS TO PARKING PROHIBITIONS ON CARDINAL ROAD AND NORTH 4th STREET

Councilmember Jenckes made a motion, seconded by Councilmember Bausher, to approve the adoption of Ordinance No. 1403-2019, all in favor, 6-0.

Borough Council adjourned at 7:48 p.m.

Respectfully submitted,

Michele Bare
Asst. Borough Secretary

Approved by:

Thomas M. Moll, President
Wyomissing Borough Council