BOROUGH OF WYOMISSING – COUNCIL MINUTES

JUNE 14, 2016 – 7:00 P.M.

Wyomissing Borough Council held its regular monthly meeting at Borough Hall on the above date. Council President Thomas M. Moll called the meeting to order at 7:00 p.m. with the following persons present: Council Members Thomas M. Bausher, D. Michael Forester, John C. Woodward, and Mayor David Y. Bausher; Solicitor Christopher J. Hartman, Police Chief Jeffrey R. Biehl, Public Works and Property Manager James V. Babb, and Borough Manager/Secretary Marti Hozey.
Council members Daniel A. Phelps, Stephen D. Brunner, and Gregory L. Portner were absent.

CALL TO ORDER:
Council President Moll called the regular meeting to order at 7:00 p.m. He announced that Council had just had an executive session before the Council meeting to discuss personnel and real estate matters.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

VISITORS:
Tom Haley, 103 Grandview Blvd.
David Kostival, Reading Eagle
James R. Heckman, 4 Wyomissing Blvd.
Blake Mauncy, 4 Wyomissing Blvd.
F. Robert Wieland, 25 Devonshire Drive
Vince Bolek, 1138 Belmont Ave.

PUBLIC COMMENTS:
Francis Wieland from 25 Devonshire Drive addressed Council. He continued to voice concerns regarding the parking situation at the Atonement Church Community Center. He gave a copy of a letter dated April 28, 2016 from Atonement Church staff explain the parking issue and suggesting how to improve it.

Vince Bolek from 1138 Belmont Ave. also addressed Council. He said that the meetings at the Atonement Church Community Center draw more and more people and that critical mass has been reached.

James Heckman from 4 Wyomissing Blvd. addressed Council. He also read a statement and a list of questions that he wanted answers to regarding the Penn DOT repaving project on Penn Avenue, since the Borough required residents to fix or replace any broken curbing prior to that paving being done. Mr. Heckman felt it was unfair to force the property owners on the eastbound side of Penn Ave. to upgrade their curbing since that side of Penn Ave. was not repaved this year. It was explained to Mr. Heckman that his side of Penn Ave. was not repaved by Penn DOT since the Borough had paid to do it a few years ago after new water lines were installed.

Borough Solicitor Chris Hartman introduced himself and explained the Borough Code provisions for sidewalk and curbing. He also cited Borough Ordinance 1250, which was adopted on 8-10-2004 which also allows the Borough to require that sidewalks and curbing be fixed whenever necessary.

Chief Jeffrey Biehl introduced new police officer Matthew Cavallo to Borough Council. He noted that officer Cavallo graduated from the police academy in 2012 and worked part-time for Schuylkill Haven PD and most recently full-time for Shillington Borough PD.

RECEIPT OF REPORTS: On motion duly made, seconded and passed, Council received all reports submitted for consideration.

COUNCIL MINUTES: On motion duly made, seconded and passed, Council approved the minutes of the regular meeting of May 10, 2016.

CONSULTING ENGINEER'S REPORT: On motion duly made, seconded and passed, Council approved the Consulting Engineers report dated June 14, 2016.

Consulting Engineer James McCarthy was present from McCarthy Engineering. He briefly reviewed the McCarthy Engineering monthly report with Council.

POLICE CHIEF & MAYOR'S REPORT: On motion duly made, seconded and passed, Council approved the Police Chief & Mayor's report of June 1, 2016.

Mayor David Y. Bausher informed Council that long time Wyomissing resident and former Borough Health Officer, Carl Schladitz recently passed away.

FIRE DEPARTMENT REPORT: On motion duly made, seconded and passed, Council approved the Fire Dept. report for May 2016.

Councilmember Forester commented at all the QRS, (Quick Response Service) medical assist calls that the firefighters and the police officers are responding to.

LIBRARY BOARD REPORT: On motion duly made, seconded and passed, Council approved the Library Board report of May 24, 2016.

INFRASTRUCTURE COMMITTEE REPORTS: On motion duly made, seconded and passed, Council approved the Infrastructure Committee report of May 17, 2016.

Councilmember Bausher reported on the meeting.

Councilmember Bausher made a motion, seconded by Councilmember Forester, to award the 2016 Water Project to Construction Masters Services, LLC, using the base bid option at a bid cost of $256,297.20, all in favor, roll call vote, 4-0.

Councilmember Bausher made a motion, seconded by Councilmember Woodward, to approve EJB Payment Application #2, in the amount of $443,372.24 for the 2016 street project, all in favor, roll call vote, 4-0.

Councilmember Bausher made a motion, seconded by Councilmember Forester, to approve a change order for additional streets to be repaved as part of the 2016 street project due to an approx. $60K reduction in the cost of asphalt for the 2016 street project, resulting in a credit to the Borough, to include the repaving of a section of Old Wyomissing Road, a section of Lauers Lane, the alley leading from Hillside Road to the Borough Treehouse, and the alley that runs parallel to the 900 block of Penn Ave from Park Road to Reading Avenue, all in favor, roll call vote, 4-0.

Councilmember Bausher made a motion, seconded by Councilmember Woodward, to authorize McCarthy Engineering to prepare bid documents for the 50/50 sidewalk program, all in favor, 4-0.

Councilmember Bausher made a motion, seconded by Councilmember Forester, to authorize McCarthy Engineering to prepare a cost estimate to repave Gail Circle and Deborah Drive for use in preparing a draft agreement with UGI for Phase III of the Get Gas Program, all in favor, 4-0.

Councilmember Bausher made a motion, seconded by Councilmember Forester, to approve Option #1 for security upgrades to Borough Hall at an approximate cost of $8,000.00, all in favor, roll call vote, 4-0.

Councilmember Bausher made a motion, seconded by Councilmember Woodward to approve installing two cameras and a DVR at Happy Hollow Playground and the Borough swimming pool at a cost of $3,500.00 per location, all in favor, roll call vote, 4-0.

Councilmember Bausher made a motion, seconded by Councilmember Forester, to approve Payment Application # 12 for $2,334.25 and #13 for $18,978.14 to Shannon A. Smith, for the final payments for the HVAC system at Borough Hall, all in favor, roll call vote, 4-0.

Councilmember Bausher made a motion, seconded by Councilmember Forester, to approve payment to UGI in the amount of $4,141.20, for the reimbursement of costs associated with a Borough waterline being marked incorrectly and which required two saw cuts by UGI, all in favor, roll call vote, 4-0.

PERSONNEL COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Personnel Committee report of May 17, 2016.

Councilmember Bausher reported on this meeting.

ORDINANCE NO. 1378-2016:

AN ORDINANCE OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA, AMENDING CHAPTER 1 "ADMINISTRATION AND GOVERNMENT" PART 4 "PENSION PLANS" SECTION B "NONUNIFORMED EMPLOYEE PLAN" BY ADDING A NEW SECTION 420 ENTITLED "ESTABLISHMENT OF PLANS", AND AMENDING SECTIONS 421 TO 432 TO

PROVIDE FOR A DEFINED CONTRIBUTION PENSION PLAN FOR NEWLY HIRED NONUNIFORMED EMPLOYEES AND THE OPTION FOR CURRENT NONUNIFORMED EMPLOYEES TO CONVERT TO THE NEW DEFINED CONTRIBUTION PENSION PLAN; AMENDING SECTION D 463, TO CLARIFY THE FIREFIGHTERS CONVERSION OPTION OF DEFINED BENEFIT PENSION TO DEFINED CONTRIBUTION PENSION; AMENDING SECTION C TO APPROVE THE REMOVAL OF COMPLETED PENSION PLAN CONVERSION OF FORMER WYOMISSING HILLS BOROUGH EMPLOYEES TO THE BOROUGH OF WYOMISSING PENSION PLANS; AND AMENDING SECTION A 412 OF THE POLICE PENSION PLAN FOR SPOUSAL BENEFITS LANGUAGE TO COMPLY WITH ACT 30.

Councilmember Bausher made a motion, seconded by Councilmember Woodward, to approve the new 3-year Maintenance Employees Contract including the advertising of Ordinance 1378-2016 which revises the pension plan for non-uniform new employees, all in favor, 4-0.

FINANCE & ADMINISTRATION COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Finance & Administration Committee report of May 17, 2016.

Councilmember Phelps reported on this meeting.

RESOLUTION NO. 2016-10:

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF WYOMISSING, BERKS COUNTY, PENNSYLVANIA ENTERING INTO AN AGREEMENT WITH THE BERKS EIT BUREAU FOR ADMINISTRATION AND COLLECTION SERVICES RELATED TO BUSINESS PRIVILEGE LICENSES

Councilmember Phelps made a motion, seconded by Councilmember Bausher, to adopt Resolution 2016-10, and the signing of the accompanying agreement with Berks EIT to allow them to provide administration and the collection of business privilege fees for a cost of approximately $1,000.00 per year, all in favor, roll call vote, 4-0.

Councilmember Phelps made a motion, seconded by Councilmember Bausher, to approve the new 3 year electric rates from Constellation for electric usage and a savings of approximately $16,000 over the next three years, all in favor, roll call vote, 4-0.

FIRE AND POLICE COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Fire & Police Committee report of May 23, 2016.

Councilmember Forester reported on the meeting. He said that he was at the PSAB conference in Hershey recently and heard a very good presentation that he will share in the near future.

Councilmember Forester made a motion, seconded by Councilmember Woodward, to approve hiring Ciatto Construction Company to renovate the office of the Wyomissing Fire Station in the amount of $19,328.00, roll call vote, 4-0.

Councilmember Forester made a motion, seconded by Councilmember Woodward, to approve the end of probationary status for Police Officers Sean Engelman and Bryan McIntyre as they have successfully reached their one-year anniversary dates, all in favor, 4-0.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: On motion duly made, seconded and passed, Council approved the Economic Development Committee report of May 26, 2016.

Councilmember Woodward reported on the meeting. The Committee discussed economic updates in the Borough and also discussed hosting a second Meet and Greet for local businesses in the fall. There was discussion regarding updating the current Joint Comprehensive Plan.

RECREATION BOARD REPORT: On motion duly made, seconded and passed, Council approved the Recreation Board report for May 31, 2016.

PLANNING COMMISSION REPORT: On motion duly made, seconded and passed, Council approved the Planning Commission report of June 6, 2016.

Borough Manager Marti Hozey reported on the meeting. She reviewed the following recommendations from the Planning Commission meeting of June 6, 2016:

The Wyomissing Area School District is requesting a motion to approve a waiver request from Sections 303, 305 and 306 from the Stormwater Management Ordinance and a motion to grant conditional plan approval subject to all review comments by Borough staff and the engineer being satisfied. The Planning Commission is recommending approval of these waivers.

The Berkshire Mall Land Development Plan - They are requesting a motion to approve a waiver request from Sections 305 and 307 of the Stormwater Management Ordinance. They are also requesting a motion to approve a waiver request from Section 509.5.B and 602.D of the Subdivision and Land Development Ordinance and requesting a motion to grant conditional preliminary plan approval, subject to all review comments by Borough staff and the engineer being satisfied. The Planning Commission is recommending approval of these waivers as well as conditional preliminary plan approval.

Fox Theaters Building Expansion - They are requesting a motion for a waiver from Section 305 of the Stormwater Management Ordinance and a motion to grant preliminary plan approval, subject to a variance being granted from Section 514 and Section 609.16 of the zoning ordinance by the ZHB, and subject to all review comments by Borough staff and the engineer being satisfied. The Planning Commission is recommending approval of these waivers.

Councilmember Woodward made a motion, seconded by Councilmember Forester to approve all of these requests recommended by the Planning Commission, all in favor, 7-0.

BOROUGH MANAGER'S REPORT: On motion duly made, seconded and passed, Council approved the Borough Manager's report of June 9, 2016.

Borough Manager Marti Hozey said that most of the issues on her report have been discussed already. She highlighted the calendar for July that shows where the various meetings will be held since the

Council Chambers will be under construction starting the last week of June. Most of the meetings will be held at the Wyomissing Library's Community Meeting Room. She also presented a notice of where each meeting in July, August, and September will be held. This notice will be advertised in the newspaper and is already on the Borough website.

TREASURER'S STATEMENT OF OPERATION: On motion duly made, seconded and passed, Council approved the Treasurer's Statement of Operation and all financial statements.

ACCOUNTS PAYABLE REPORT: On motion duly made, seconded and passed, Council approved the Accounts Payable Report outlining the following invoices paid:

General Fund	$	436,061.35
Road Tax Fund		19,980.00
Water Fund		205,661.88
Sewer Fund		114,549.54
Refuse Fund		60,633.52
Liquid Fuels Fund		23,985.43
Total of all Funds	$	860,771.72

TAX COLLECTOR'S REPORT: On motion duly made, seconded and passed, Council approved the Tax Collector's report for the month of May 2016.

OTHER BUSINESS:
None

Borough Council adjourned at 8:20 p.m.

Respectfully submitted,

Marti Hozey
Borough Manager/Secretary

Approved by:

Thomas M. Moll, President
Wyomissing Borough Council